

POSTER PREPARATION GUIDE

We look forward to having you present your research at the 9th Infection Control Africa Network Congress (ICAN 2025) in Cape Town.

Poster Sessions

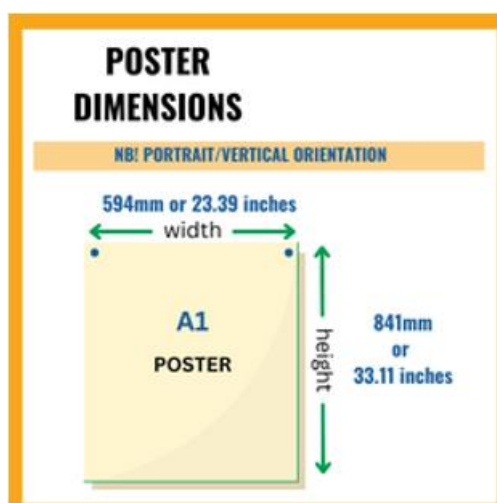
Posters will be loosely grouped according to the topic they were submitted under, and displayed in three sessions:

- Session One (Monday, 30 June, 13:00 – 14:00)
- Session Two (Tuesday, 1 July, 12:30 – 13:30)
- Session Three (Wednesday, 2 July, 12:30 – 13:30)

You are encouraged to be present at your allocated presentation time to answer questions and engage in discussion.

Poster Size and Layout

- Size A1: 594 mm (height) x 841 mm (width)
- Portrait orientation
- The text and the illustrations should be readable from 1.5 meters





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Poster Elements

- *Title:* Shorter is catchier and will fit more easily. Font size recommendation: 90pt
- *Name and affiliation:* Both should be easily discernible; your viewers want to know where you and your co-authors come from.
- *Headings:* Show viewers at a glance what each section is about. Font size recommendation: 36 – 48pt
- *Introduction:* What are you talking about and why should your viewers be interested? Brevity is important here as the content of the introduction will be illuminated elsewhere on the poster.
- *Body:* The main part of your story. Keep text to a minimum (use 800 words as a guide). Font size recommendation: +/-24pt
- *Graphics:* Graphics such as tables, charts, and photos are important on posters. They should be relevant, prominent, and of suitable quality for printing on the A1 poster.
- *Conclusions:* What should viewers take away with them?
- *References:* Give credit to any resources you used in making your poster.

Panel of Judges

Judging will occur during the scheduled poster rounds. Please ensure you are present at your poster throughout the poster round.

A panel of judges will evaluate each poster based on the following criteria:

- Abstract
- Layout and format
- Poster content
- Discussion

Displaying Your Poster at the Congress

- The poster area is in the Jasminium Restaurant and Clivia Conservatory, Ground Floor.
- Your poster space will be indicated with your poster number.
- Fixative will be available from a Poster Assistant in the poster area or from the Registration Desk.
- Set up is from 08:00 on the day of your poster presentation. Please ensure your poster is present before 10:00.
- You are encouraged to be present at your poster during poster rounds to answer questions and engage in discussion.
- **Important note:** Be sure to carefully store your poster tube for the duration of the conference; the conference staff will not be able to assist with this.



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Removing Your Poster

- It is your responsibility to remove your poster.
- Posters from Poster Session One must be removed by latest 18:30 on Monday, 30 June. Posters from Poster Session Two must be removed by latest 16:00 on Tuesday, 1 July.
- Posters from Poster Session Three must be removed by latest 17:00 on Wednesday, 2 July.
- Any posters not removed will be disposed of.

Printing Your Poster

- It is the responsibility of the author presenting the poster to print the poster and bring it to the congress.
- To print A1, you will likely need to make use of a commercial printing service. Ask your printer which file formats they accept/prefer, how long they will take to print, how much it will cost, colour options, and if there is anything else you need to know.

Handouts

- You may create, print, and bring handouts with you. A plastic sleeve attached to the poster is recommended for distribution. Please note that it **must** fit within your allotted poster space.

Getting Your Poster to the Congress

- You must bring your own printed poster to the congress. Make use of a poster tube and do not fold your poster.
- Be sure to bring an electronic version of your poster with you in case anything goes wrong.

Programme Secretariat Contact Details

If you have any questions regarding your poster presentation, please feel free to contact the Programme Secretariat.

ICAN 2025 Programme Secretariat

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